

Committee: Overview and Scrutiny Committee
Date: Tuesday 21 September 2010
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Daniel Sames (Chairman)	Councillor Lynda Thirzie Smart (Vice-Chairman)
Councillor Ann Bonner	Councillor Nick Cotter
Councillor John Donaldson	Councillor Andrew Fulljames
Councillor Alastair Milne Home	Councillor Chris Smithson
Councillor Trevor Stevens	Councillor Keith Strangwood
Councillor Lawrie Stratford	

Substitutes

Councillor Tim Emptage	Councillor Timothy Hallchurch MBE
Councillor Simon Holland	Councillor Rose Stratford
Councillor Douglas Williamson	

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting held on 20 July 2010.

5. Built Environment Conservation Area Policy Scrutiny (Pages 5 - 14)

Report of Head of Legal and Democratic

Summary

The purpose of this report is to set out the plans and timetable for the agreed scrutiny review into the council's policies for conservation areas.

Recommendations

The Overview & Scrutiny Committee is recommended to:

- (1) Note contents of the report.
- (2) Agree the dates and the content of the meetings to be used for this scrutiny review:
 - 26 October 2010 – briefing session by CDC officers
 - 14 December 2010 – Q&A session with witnesses based on issues identified; identify emerging conclusions
 - 25 January 2011– Agree recommendations and report

6. Overview and Scrutiny Work Programme 2010/11 (Pages 15 - 22)

Report of Head of Legal and Democratic Services

Summary

To update the Committee on the Overview and Scrutiny Work Programme 2010/11.

Recommendations

- (1) To note the current Overview and Scrutiny Committee element of the work programme for 2010/11 as set out at Appendix 1.

- (2) To note any items of interest in the current version of the Forward Plan (September - December 2010) and consider whether to include them on the work programme for 2010/11.
- (3) To note the feedback from the Executive consideration of the scrutiny reports on Democratic Engagement with young people and Crime & Anti-social behaviour.
- (4) To note the current status of the Civil Parking Enforcement / Banbury Resident's Parking schemes.
- (5) To note the update regarding RAF Bicester
- (6) To note the feedback from the Centre for Public Scrutiny Annual Conference.
- (7) To note the agenda items for the 6 and 26 October 2010 meetings of the Overview and Scrutiny Committee.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or (01295) 221583 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Queries Regarding this Agenda

Please contact Catherine Phythian, Legal and Democratic Services
catherine.phythian@cherwell-dc.gov.uk (01295) 221583

Mary Harpley
Chief Executive

Published on Monday 13 September 2010